

BEAVER LOCAL FIELD TRIP CHECK LIST

(REVISED 2/15/17)

BUILDING: BLMS DATE: April 7, 2017

THIS FORM MUST BE COMPLETED AND RETURNED TO THE ADMINISTRATION BUILDING FOR APPROVAL TWO (2) WEEKS PRIOR TO DATE OF TRIP.

PROGRAM/CLASS REQUESTING TRIP: Interact Club - (MS)

INSTRUCTOR(S): Mrs. Anne Eisenhart

DESTINATION: Carnegie Museums of Natural History + Art
4400 Forbes Ave, Pittsburgh PA 15213

DATE OF TRIP: May 14, 2017 DEPARTURE TIME: 12 Noon RETURN TIME: 6pm (approx)
Sunday

- DAILY ANNOUNCEMENTS ARRANGED: Completed
- CORRELATION WITH CLASSROOM ACITIVITY: Reward for Group after a number of year-long charitable activities.
- TRANSPORTATION ARRANGEMENTS:
NUMBER OF BUSES: 1 NUMBER OF STUDENTS ~15 NUMBER OF CHAPERONES 2-3
- MEAL ARRANGEMENTS: Stopping in Robinson Township for fast Food afterwards (mcdonalds)
- MEDICAL FORMS: PARENTAL PERMISSION FORMS:
- FINANCING FOR TRIP CONTAINED IN YOUR ANNUAL STUDENT ACTIVITY BUDGET? YES NO
- TRAINING/BRIEFING CHAPERONES?
- NOTIFY COOKS OF NUMBER OF STUDENTS TO BE ABSENT IN ADVANCE: N/A (Sunday)

SIGNATURES OF APPROVAL

<u>Janice Shive</u>	<u>4/7/17</u>	<u>[Signature]</u>	<u>4/7/17</u>
PRINCIPAL	DATE	SUPERINTENDENT	DATE
<u>Anne Eisenhart</u>	<u>4/7/17</u>		
INSTRUCTOR(S)			DATE

TRANSPORTATION DEPARTMENT USE ONLY

AMIEE JORDAN – TRANSPORTATION	APPROVAL DATE
EMERGENCY PHONE NUMBERS	TIME FRAME: _____
(330) 843-6670 or (330) 831-8056	NO. OF BUSES _____

THIS IS NOT AN INVOICE. YOU WILL BE INVOICED FOR COMPLETE CHARGES UPON COMPLETION OF THE TRIP.

April 7, 2017

Dear Beaver Local Board of Education and Beaver Local Administrative Team,

I am the advisor of the BLMS Interact Club. I am very proud of this group of young men and women as they have spent the last year (two years for my 8th grade students) performing charitable acts both in school and in the community. Just to name a few, my students have helped to collect and distribute canned goods, served community Thanksgiving Dinners, helped at local fund raisers, created Easter gifts for the residents of our local nursing facility, partnered with the East Liverpool City Hospital for several events, and in about two weeks will be volunteering at the local dog pound and adoption center. This is a remarkable group of students who have demonstrated time and time again how they always give to others first.

It is my desire to reward this group of deserving souls for all of their hard work with a field trip to the Carnegie Museum of Natural History and Art in Pittsburgh; paid through Interact Funds. Therefore, I am requesting your permission and approval to take them across state lines to Pittsburgh, PA. The date of our trip will be Sunday, May 14, 2017

Thank you for your kind attention and consideration,



Mrs. Anne Eisenhart

BLMS Interact Advisor

BLMS Counselor