

Open Enrollment Application Procedures
BEAVER LOCAL SCHOOL DISTRICT
46090 Bell School Rd., East Liverpool, OH 43920

1. Applications may be picked up at Beaver Local's Main Office and Board of Education Office between the hours of 8:00 a.m. and 3:30 p.m. beginning April 8, 2019 through May 10, 2019 or you may print an application from our District website beginning April 8, 2019.

2. Return application form and all *supporting documentation to Karen Wathey at the Main Office in person, by 3:00 p.m. Friday May 10, 2019. Applications must be returned by parent or legal guardian DO NOT MAIL applications. Any application that is mailed will not be considered.

*Completed application and supporting documentation consists of:

- a. Application form
- b. Copy of Immunization Records
- c. Original Birth Certificate
- d. Copy of Social Security Card
- e. Current report card, grades, attendance record, transcripts etc. / IEP & ETR
- f. Copy of Court Ordered Custody Documents (where applicable)
- g. Photo Identification of LEGAL Parent/Guardian (will be copied when application is returned to school district)

3. An application must be completed for each student applying for open enrollment.

4. Enrollment is open to eligible students from the State of Ohio.

5. Applicants must re-apply on an annual basis.

6. Enrollment will be limited for the 2019-2020 school year. Applications will be considered as space & program availability exists.

7. Applicants for 2019-20, grades 1-12, will be notified of acceptance mid to late June. Kindergarten will be notified of acceptance the second week of August.

8. Transportation of students accepted under open enrollment shall be the sole responsibility of their parents/guardian, to the school building or to a bus stop within the Beaver Local School District. The district has a strict attendance policy. Leniency is not granted to open enrollment students due to transportation difficulties.

Re-applications: As a courtesy, re-application forms will be mailed to current open enrolled students on or about March 11, 2019. Annual re-application by deadline is, however, the parent/guardian's responsibility. Beaver Local School District is not responsible for applications lost or delayed in the mailing process. Re-applications must be received by April 5, 2019. No Later. You may drop them off at the Main Office or mail them to: Beaver Local School District, Karen Wathey, 46088 Bellschool Road, East Liverpool, OH 43920

The number of openings will be determined by optimum size for a class, which is the number of students that can be accommodated without increasing expenditures for staff or equipment. Applications will be considered as space & program availability exists.

This program is not open to students who will be attending the Columbiana County Career and Technical Center.

If you have any questions, please call Karen at 330-385-6831 extension 22208