

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip 8th Grade Washington P.C. Trip
 Proposed Departure Date Friday May 17 Return Date Sunday May 19
 Proposer Bill Grischow Position 8th Grade Science Teacher
 Date by which response is needed ASAP Proposal Date 10-24-18

A. Purpose

1. What is the major place to be visited or event to be attended?

- Flight 93 Memorial and wreath laying
- Arlington National Cemetery - wreath laying
- M.L.K., World War II, FDR, Jefferson, Inawitima, Lincoln, Vietnam, and Korean Memorials.

2. How is the trip related to the educational program of the District?

- 7-8th Grade Social Studies Standards
 Class activities designed around Standards related to Washington D.C. Fieldtrip.

3. In what ways will the students benefit?

- Related to Ohio State Standards.
 Real world connections + experience

4. In what ways will the District benefit?

- Students understanding + real-world connections of Social Studies Standards.

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

- Questions / Discussions upon return.

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?
8th Grade
2. How many students in total?
100-150

3. How many students are currently experiencing academic problems?
~ 20 IEP Students
4. Which staff member will be in charge? Bill Grischow
BLMS Teachers
5. What previous experience has the staff member had in conducting overnight or extended field trips?
10 overnight field trips total. With 7th + 8th grade.
Washington P.C.
3 Philadelphia P.A.
6. What other staff members will be going?
BLMS teachers - To be determined
7. How many chaperones, in addition to staff members, will be going?
1-2 Teachers (or chaperone(s)) per bus. 1 Security guard
1 tour director per bus
1 bus driver per bus
8. What are their names and affiliations with the students?
Teachers, parents, hired tour + hired security guard guides
9. How many school days will be missed?
1/2 Day Friday May 17
10. How will teachers be advised in advance that the students will be out of school?
E-mail - Announcements

C. School Work

1. How will missed work be made up?
To be determined by individual teacher.
- make up work upon return.
2. What special assistance will be provided students with academic problems?
To be determined by individual teacher.
- extra time

D. Itinerary

1. What is the destination?
Washington D.C.
2. What will be the mode of transportation? What liability insurance does the carrier have?
Tour Bus - Full Liability
3. Where will the group be housed and fed?
Best Western
4. What enroute or supplementary activities are planned?
Flight 93 Memorial + Wreath laying - Shanksville, P.A.
5. What arrangements have been made for dealing with emergency situations?
Emergency Medical Forms
6. What arrangements have been made for administering necessary medications to students while on this trip?
Teacher will keep in safe location - administer when necessary.
7. If tour guides are involved, what liability insurance do they carry?
Yes. Provided by 20th Century Tours, INC.

E. Finances

1. What is the estimated total cost and cost per student?

\$ 335.⁰⁰

2. What is the source of funds?

Family - or donations

3. How will the funds be collected and safeguarded?

Deposit daily w/ office.

4. How will any shortfall be made up or excess funds used?

Must be paid in full.

Any excess money will be used to help
Students who can't afford.

5. What provision has been made for students who are financially unable to pay any necessary costs?

Make announcement to students - can arrange for
donations to help with costs.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

Initial meeting with parents providing rules, trip info, etc. ...
Students can make cell phone contact with parents during
and after trip at designated times.

2. List telephone numbers at destination and where group will be housed.

Clarion Falls Church Inn
Falls Church, Virginia

3. What information will be provided to the media and the community?

Pictures of wreath laying ceremony - Send in to
local paper
- social media

William J. ...
Signature of the Requestor

10-24-18
Date

Approved:

Principal

Date

Date

Board of Education

Date

7/16/02